Zoho Workplace

Zoho Workplace - Plan Comparison

	BEST VALUE WORKPLACE STANDARD	MAIL LITE	MAIL PREMIUM	WORKPLACE PROFESSIONAL
PRICING				
Billed Annually	€2.7 /User /Month	€ 0.9 /User /Month | € 1.13 /User /Month	€3.6 /User /Month	€5.4 /User /Month
Billed Monthly	€3.6 /User	Yearly subscriptions only	Yearly subscriptions only	€6.3 /User
Storage				
Mail Storage per user	30 GB	5 GB10 GB	50 GB	100 GB
Retention storage per user	-	-	50 GB	100 GB
WorkDrive Team storage per user	10 GB	-	-	100 GB
Support and Migration				
24x7 Support (email, chat, and call)	✓	✓	✓	✓
99.9% Uptime guarantee	✓	✓	✓	✓
Migration tool	✓	✓	✓	✓
Zoho Mail				
Webmail	✓	✓	✓	✓
Attachment limit (Mail)	30 MB	30 MB	40 MB	40 MB
Huge Attachment Limit (Mail)	up to 500 MB	up to 250 MB	up to 1 GB	up to 1 GB
Email Groups	✓	✓	✓	✓
Email Sharing	✓	✓	✓	✓
Folder Sharing with Delegation	✓	✓	✓	✓
Email Recall	✓	✓	✓	✓
Email Forwarding	✓	✓	✓	✓
Mail Merge	✓	✓	✓	✓
Active Sync	✓	✓	✓	✓
Email Aliases	✓	✓	✓	✓
Domain Aliases	✓	✓	✓	✓
Custom Login	✓	✓	✓	✓
White Labeling	-	-	✓	✓

SAML based SSO integration	✓	✓	✓	✓
S/MIME Encryption	-	-	✓	✓
PGP Encryption	✓	✓	✓	✓
TLS Encryption	✓	✓	✓	✓
Email retention	-	-	✓	✓
eDiscovery (Mail)	-	-	✓	✓
Zoho Mail app for iOS and Android	✓	✓	✓	✓
Zoho Mail Admin Mobile App	✓	✓	✓	✓
Streams Mobile app for Team collaboration	✓	✓	✓	✓
Zoho WorkDrive				
Online File Storage (Team Storage)	✓	-	-	✓
File upload limit	10 GB	-	-	10 GB
Files and folder sharing	✓	-	-	✓
Universal content search	✓	-	-	✓
External file sharing	Multiple external links per file	-	-	Multiple external links per file
Encryption at rest (256-bit AES) and SSL/TLS encryption	✓	-	-	✓
Preview 200+ file formats	✓	-	-	✓
Team folders	✓	-	-	✓
Granular access controls	✓	-	-	✓
Roles and permissions	✓	-	-	✓
Sub-folder level sharing	✓	-	-	✓
Unread notifications	✓	-	-	✓
Admin Dashboard	✓	-	-	✓
User management	✓	-	-	✓
Password protected links	✓	-	-	✓
Desktop Sync	✓	-	-	✓
Zoho Writer, Sheet, and Show				
Online Document Editor	✓	-	-	✓
Online Spreadsheet software	✓	-	-	✓
Online Presentation tool	✓	-	-	✓
Zoho Writer app for iOS and Android	✓	-	-	✓
Zoho Sheet app for iOS and Android	✓	-	-	✓

Zoho Show app for iOS and Android	✓	-	-	✓
Calendar				
Integrated Calendar	✓	✓	✓	✓
Resource Booking	✓	✓	✓	✓
Calendar Sync	✓	✓	✓	✓
Group Calendars	✓	✓	✓	✓
Appointment Scheduling	✓	✓	✓	✓
Calendar on mobile	✓	✓	✓	✓
ToDo				
Tasks	✓	✓	✓	✓
Sub-tasks	✓	✓	✓	✓
Group tasks	✓	✓	✓	✓
Share tasks	✓	✓	✓	✓
Recurring tasks	✓	✓	✓	✓
Attachment support	✓	✓	✓	✓
Add mail as a task	✓	✓	✓	✓
Link task to mail	✓	✓	✓	✓
Mobile apps	✓	✓	✓	✓
Notes				
Notes	✓	✓	✓	✓
Group Notes	✓	✓	✓	✓
Sticky Notes	✓	✓	✓	✓
Share Notes	✓	✓	✓	✓
Attachment support in Notes	✓	✓	✓	✓
Add Mail as Notes	✓	✓	✓	✓
Link Note to Mail	✓	✓	✓	✓
Mobile access to Notes via Streams app	✓	✓	✓	✓
Zoho Cliq				
Real-time messaging	✓	✓	✓	✓
Group Chat/Channels	✓	✓	✓	✓
Voice and Video calls	✓	✓	✓	✓
Maximum duration for audio/video messages and screen recordings	15 mins	5 mins	5 mins	60 mins
Zoho Cliq app for iOS and Android	✓	✓	✓	✓
Searchable messages	Unlimited	10,000	10,000	Unlimited

File storage	100 GB for org	100 GB for org	100 GB for org	100 GB per user
Max. participants per channel	100	100	100	20000
Max. participants per channel (external)	500	-	-	500
Threads	✓	✓	✓	✓
Audio & video meetings	Up to 100 participants	Up to 100 participants	Up to 100 participants	1000 active participants 10,000 viewers
Maximum meeting duration	24 hours	60 mins	60 mins	24 hours
User provisioning and de-provisioning	✓	✓	✓	✓
Google/Google Apps sign-on	✓	✓	✓	✓
SAML based single sign-on (SSO)	✓	✓	✓	✓
Screen sharing	✓	✓	✓	✓
Remote Work	✓	✓	✓	✓
Read Receipts	✓	✓	✓	✓
Announcement channels	✓	✓	✓	✓
Reports	✓	✓	✓	✓
Rebranding	✓	-	-	✓
Custom Domain	✓	-	-	✓
Custom Email	✓	-	-	✓
External channels	5 channels per user license	-	-	5 channels per user license
Custom user roles and permissions	-	-	-	✓
User groups (Teams)	-	-	-	✓
Multi-team channels	-	-	-	✓
Exclusive security policy for teams	-	-	-	✓
Guest Chat	-	-	-	✓
Custom keyboard shortcuts	✓	-	-	✓
Text extraction from images	✓	-	-	✓
File cleanup management	✓	-	-	✓
Default bots	✓	-	-	✓
Default channels	-	-	-	✓
Bulk team import	-	-	-	✓
IP restriction across clients	-	-	-	✓
On-demand chat summary	-	-	-	✓
Zoho Meeting				

Video Conferencing	Up to 100 participants	-	-	Up to 250 participants
Screen Sharing	✓	-	-	✓
Cloud recording storage of 5 GB/ host	✓	-	-	✓
Zoho Meeting app for iOS and Android	✓	-	-	✓
Zoho Connect				
Social Media style Intranet with unlimited groups	-	-	-	✓
Task and Knowledge management	-	-	-	✓
External users access	-	-	-	5 external users per member
Forums	-	-	-	✓
Zoho Connect app for iOS and Android	-	-	-	✓
Zoho Vault				
Passwords	Unlimited	-	-	Unlimited
Attach unlimited files and documents (Max file size 2 MB)	✓	-	-	✓
Access from computers, smartphones, and tablets	✓	-	-	✓
Share passwords securely	✓	-	-	✓
Fine-grained and role-based permissions to view/edit/manage passwords	✓	-	-	✓
TOTP integration	✓	-	-	✓
Passwordless login (unlock vault with Zoho OneAuth, Windows Hello, TouchID, Passkey, and YubiKey)	✓	-	-	✓
One-click login to websites	✓	-	-	✓
Password generator	✓	-	-	✓
IP address restriction	✓	-	-	✓
Password assessment report	✓	-	-	✓
User access and activity reports	✓	-	-	✓
Cloud backup	✓	-	-	✓
Offline access	✓	-	-	✓
Import & export passwords	✓	-	-	✓
Mobile apps	✓	-	-	✓
Browser extensions	✓	-	-	✓

IP restriction	✓	-	-	✓
Password assessment report	✓	-	-	✓
Zoho Directory				
SSO for Zoho apps	Unlimited	Unlimited	Unlimited	Unlimited
SSO for third-party apps	3 apps for 10 users	3 apps for 10 users	3 apps for 10 users	3 apps for 10 users
User Provisioning & de-provisioning	Only for Zoho apps and the 3 configured third-party apps	Only for Zoho apps and the 3 configured third-party apps	Only for Zoho apps and the 3 configured third-party apps	Only for Zoho apps and the 3 configured third-party apps
Routing policy	3	3	3	3
Conditional access	3	3	3	3
Password policy and web session management	3	3	3	3
MFA modes	✓	✓	✓	✓
Device Authentication	10 devices	10 devices	10 devices	10 devices
Reports	30 days	30 days	30 days	30 days
Directory stores	2	2	2	2
Native Authenticator App	✓	✓	✓	✓
Zoho CPaaS (Optional)				
Agents	✓	✓	✓	✓
SMTP & API	✓	✓	✓	✓
Email analytics	✓	✓	✓	✓
Suppression list	✓	✓	✓	✓
Webhooks	✓	✓	✓	✓